



# Boulevard Tree Planting & Work Permit Application

## Applicant Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 Project Address (if different from mailing address): \_\_\_\_\_

## COMPANY PERFORMING THE WORK (if you are hiring a company)

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Company Address: \_\_\_\_\_

## TYPE OF TREE WORK PROPOSED (check all that apply)

Plant tree(s)     Remove tree(s)     Pruning     Fertilizing     Pesticide spray or injection     Other (specify): \_\_\_\_\_

Number of Trees Impacted: \_\_\_\_\_ Tree Species Impacted: \_\_\_\_\_

Other Details: \_\_\_\_\_

Purpose of Project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Project Timeframe: \_\_\_\_\_

## \*\*\*PLEASE ATTACH ANY OTHER RELEVANT PROJECT PLANNING DOCUMENTATION\*\*\*

**Section 8-3-3 of Burnsville's City Code States:** *No person shall plant, spray, fertilize, prune, remove, cut above the ground, or otherwise disturb any tree, shrub or plant on any street or public property without first filing an application and procuring a permit from the City.*

- This is an **APPLICATION FOR PERMIT**. No proposed work may begin until a permit has been approved by the City.
- The City will issue a permit provided proposed work is desirable & proposed method & workmanship are of a satisfactory nature.
- Any permit granted shall have an expiration date. Work shall be completed as described in permit and before expiration date.
- Any permit shall be void if its terms are violated.
- Notice of completion shall be given within five (5) days to the City for inspection purposes.
- Whenever any tree shall be planted, removed, or worked on, in conflict with the provisions of Burnsville City Code Section 8-3-3, the City may take action to eliminate the violation, and the cost thereof shall be assessed to the owner as provide by law in the case of special assessments.

## SIGNATURES – Required for all applicants and property owners.

I hereby certify that I have read and agree to abide by the terms and conditions of this application and provisions of Section 8-3-3. I understand that any false statement, information, or failure to follow the terms of any granted permit may lead to the immediate denial of my Permit and additional legal action by the City of Burnsville. I agree to maintain the tree per City instruction for safety, aesthetics, and tree health. I also agree to remove any dead or diseased trees. I agree that if I do not maintain the tree or remove it when it is dead or diseased, that the City may do so and assess my property.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail to: City of Burnsville, Forestry Department, 13713 Frontier Court, Burnsville, MN 55337**  
**or email scanned copy to: [Dave.Grommesch@burnsvillemn.gov](mailto:Dave.Grommesch@burnsvillemn.gov)**

Questions? Call (952) 895-4508

## For office use only.

Date application received: \_\_\_\_\_ Application number: \_\_\_\_\_ Permit number: \_\_\_\_\_  
 Inspection date: \_\_\_\_\_ Inspected by: \_\_\_\_\_ Approval signature: \_\_\_\_\_ Date: \_\_\_\_\_